



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

07 April 2025

**DIVISION MEMORANDUM**

No. 206, s. 2025

**PROPOSAL PRESENTATION OF RESEARCH UNDER 10<sup>TH</sup> CYCLE BASIC  
EDUCATION RESEARCH FUND (BERF)**

To: Assistant Schools Division Superintendents  
Chief- Curriculum Implementation Division (CID)  
Chief- School Governance and Operations Division (SGOD)  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

1. With reference to Regional Memorandum No. 254, s. 2025, titled Proposal Presentation of Research Under the 10th Cycle Basic Education Research Fund (BERF), this office would like to extend its congratulations to the SDO Batangas 10th Cycle BERF grantees:


No	Research Proponent/s	Research Title	District/ Division	School/ Section
1	Noah P. Duque Anabel E. Magalona	BATANGAS PROVINCE SCHOOL'S  PARTNERSHIP BUILDING PRACTICES: BASIS FOR CENTRALIZED OPERATION GUIDELINES	SDO	SocMoNet
2.	Grace F. Ilagan Wilvard D. Lachica Maricon V. Ruperez	S.P.A.C.E.S. FOR NUTRITION: STRATEGIC PRACTICES FOR ADVANCING COMPACT  ENVIRONMENTS IN SCHOOL GARDENS OF SPSHS 1	San Pascual	San Pascual Senior High School 1
3	Janine Mykha B. Nanteza Kimberly A. Bonsol Daisy V. Villas	Mental Health Literacy and Help- Seeking Behaviors of Learners:  Basis for Enhanced Mental Health and Psychosocial Service  Program	San Pascual	San Pascual Senior High School 1



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
**SCHOOLS DIVISION OF BATANGAS**

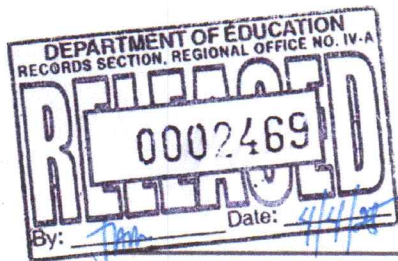
4	Marcela A. Agdan Annabelle E. Santos Maribel M. Sikat	PROJECT LIFT: OPTIMIZING THE OUTCOMES OF OPLAN CROWNS AS AN ALTERNATIVE INSTRUCTIONAL STRATEGY	San Pascual	San Pascual Senior High School 1
5	Jonel F. Palubon	OFFLINE E-GAME: AN INNOVATIVE SELF-PACE  INTERACTIVE ELECTRONIC GAME FOR ENHANCING THE  MASTERY IN MULTIPLICATION	Mabini	Anselmo A. Sandoval Memorial National High School

2. In line with the memorandum, the Policy Planning and Research Division will conduct the proposal presentation on April 8 and 10, 2025, via MS Teams.
3. The attached regional memorandum contains the presentation procedures, the indicative program of activities, and the groupings for your reference.
4. For inquiries, please contact Rodrigo S. Castillo of the Planning and Research Unit via email at [rodrigo.castillo@deped.gov.ph](mailto:rodrigo.castillo@deped.gov.ph) or call (02) 722-1437.
5. Immediate and wide dissemination of this memorandum is highly encouraged.

  
**MARITES A. IBANEZ, CESO V**  
Schools Division Superintendent

RSC/ PROPOSAL PRESENTATION OF RESEARCH UNDER 10<sup>TH</sup> CYCLE BASIC EDUCATION RESEARCH FUND  
(BERF) / R2-142072 / 4-07-2025





Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



PPRD-RM-2025-254

28 March 2025

**Regional Memorandum**  
No. 254 s. 2025

**PROPOSAL PRESENTATION OF RESEARCH UNDER  
THE 10<sup>th</sup> CYCLE BASIC EDUCATION  
RESEARCH FUND (BERF)**

To **School Division Superintendents**

1. In relation to the Evaluation of the 10<sup>th</sup> Cycle Basic Education Research Fund (BERF) Research Proposals conducted and in compliance with DepEd Order No. 16, s. 2017 guidelines this Office through the Policy, Planning, and Research Division (PPRD) shall conduct the **Proposal Presentation of Research under the 10<sup>th</sup> Cycle BERF** on **April 8 and 10, 2025** via **MS Teams**.
2. This activity aims to achieve the following:
  - a. Provide an avenue for researchers to share their research proposals;
  - b. Give orientation on the BERF procedures and guidelines relative to fund processing and submission of deliverable; and
  - c. Provide technical assistance in research writing based on the Quality Control Checklist (QCC) as highlighted in DM No. 28, s. 2022.
3. The Technical Team is composed of RRC members, Senior Education Program Specialists (SEPSs) for Planning and Research, and RRC Secretariat. There shall be an online coordination meeting of all technical working committees on Friday, April 04, 2025. Link will be provided via official group chat.
4. The list of the 10th Cycle BERF grantees, registration link for their participation, and other details shall be announced in a separate communication.
5. Expenses of the regional personnel related to the conduct of this activity shall be charged against the BERF Fund subject to the usual government accounting and auditing rules and regulations.




Address: Gate 2, Karangalan Village, Cainta, Rizal  
Telephone No.: 02-8682-2114 loc 470-471  
Email Address: region4a@depd.gov.ph  
Website: depedcalabarzon.ph



Certificate No. PHP QMS  
22 93 0085

6. Attached are the procedure of presentation, indicative program of activities, technical working group, and terms of reference. For other concerns, you may contact Mr. Lorenzo Ruiz C. Costo, Education Program Specialist II through email [pprd.calabarzon@deped.gov.ph](mailto:pprd.calabarzon@deped.gov.ph) or call (02)8682-2114 local 470-471.
7. Immediate and wide dissemination of this Memorandum is earnestly desired.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director

07/ROP6/ROP1

## PRESENTATION PROCEDURE

### BEFORE THE PRESENTATION

#### 1. Prepare Your Content

- a. Clearly define your research problem, objectives, methodology, expected outcomes, and significance.
- b. Structure your slides effectively

##### 1. **Title of the Study (1 Slide)**

- *Clearly state the research title.*
- *Include the name(s) of the researcher(s), institutional affiliation, and division office.*

##### 2. **Introduction & Rationale (1 Slide)**

- *Briefly describe the research problem or issue that motivated the study.*
- *Use concise phrases or keywords to highlight its significance.*

##### 3. **Key Literature (1-2 Slides)**

- *Summarize 2-3 relevant studies that support the research.*
- *Highlight key findings and their relevance to the current study.*

##### 4. **Research Questions (1 Slide)**

- *Clearly enumerate the statement of the problem.*
- *Ensure research questions align with the study's objectives.*

##### 5. **Sampling (1 Slide)**

- *Specify the sampling technique used (e.g., random, stratified, purposive).*
- *Justify the choice of the sampling method.*

##### 6. **Data Collection (1-2 Slides)**

- *List the research instruments (e.g., surveys, interviews, observations).*
- *Summarize the data-gathering procedures using concise keywords.*

##### 7. **Ethical Considerations (1 Slide)**

- *Outline measures to address ethical concerns (e.g., informed consent, confidentiality, data security).*

##### 8. **Data Analysis Plan (1 Slide)**

- *Specify whether qualitative, quantitative, or mixed methods will be used.*
- *Briefly describe key analytical techniques (e.g., thematic analysis, statistical tests).*

**9. Cost Estimates (1 Slide)**

- *Present a breakdown of research-related costs with corresponding amounts.*
- *Classify expenses where applicable (e.g., materials, participant incentives).*

**10. Plans for Dissemination & Advocacy (1-2 Slides)**

- *Identify strategies for sharing findings (e.g., conferences, publications, workshops).*
- *Outline plans for advocacy or policy recommendations if applicable.*

**11. References (1 Slide)**

- *List relevant sources in APA format to ensure proper citation.*

**12. Contact Details (1 Slide)**

- *Provide the researcher(s)' contact information for collaboration or further inquiries.*
- *Optionally, include institutional email addresses or professional social media links.*

**2. Design an Engaging Slide Deck.**

- a. Use professional, clean, and readable slide templates.
- b. Keep text minimal—use bullet points, visuals, and graphs.
- c. Ensure consistency in font style, color scheme, and slide transitions.
- d. Include your name, institution, and contact details in the last slide.

**3. Set Up Your Tech & Environment**

- a. Choose a stable and quiet location with a professional background.
- b. Test your internet connection, microphone, camera, and presentation software.
- c. Have a backup copy of your slides (PDF, cloud storage, or email).
- d. If using videos or animations, test them in the online meeting platform.

**DURING THE PRESENTATION**

**4. Start Strong and Engage to your Audience**

- a. The moderator will introduce the panelist/s and researcher/s at the beginning of the presentation.

- b. Greet everyone and re-introduce yourself confidently.
- 5. Deliver with Clarity & Confidence
  - a. The five-minute video presentation will be played based on the prescribed outline and content of the presentation.
  - b. The panelists will be given five (5) minutes to provide input and technical assistance.
  - c. The documenters assigned in each group shall use the prescribed Activity Documentation Report found in [bit.ly/ActivityDocumentationReport](http://bit.ly/ActivityDocumentationReport) and submit in Word format to [pprd.calabarzon@deped.gov.ph](mailto:pprd.calabarzon@deped.gov.ph) a week after the conduct of the activity.
- 6. Handle Questions Professionally
  - a. Listen carefully to each question before answering.
  - b. If unclear, ask the participant to repeat or clarify.
  - c. Answer concisely and refer to evidence or slides when necessary.
  - d. If you don't know an answer, acknowledge it and suggest further research.

#### **AFTER THE PRESENTATION**

- 7. Follow Up on Questions & Feedback
  - a. Thank the panel for their time and valuable feedback.
  - b. Take note of key comments to improve your proposal.
- 8. Self-Review and Improvement
  - a. Continue refining your proposal based on feedback received.
  - b. Seek feedback from panelists to refine your skills.
  - c. If allowed, ask on how you can further contact your panelist if there are issues and concerns that may arise while working on your research.

### INDICATIVE PROGRAM OF ACTIVITIES

DAY 1 April 08, 2025		
TIME	ACTIVITY	PERSONS INVOLVED
09:00-10:00 am	<b>PRELIMINARIES</b> National Anthem Prayer CALABARZON March DepEd Quality Policy Statement	Audio-Visual presentation
	Opening Remarks and Statement of Purpose	<b>Elino S. Garcia</b> <i>Chief Education Supervisor, PPRD</i>
	Presentation of Participants	<b>Emil O. Reambillo</b> <i>Administrative Officer II</i>
	Words of Wisdom and Inspirations	<b>Loida N. Nidea</b> <i>Assistant Regional Director</i> <i>Regional Research Committee Chair</i>
	Inspirational Message	<b>Atty. Alberto T. Escobarte, CESO II</b> <i>Regional Director</i>
	Virtual Activity Norms	<b>Jona M. Malonzo</b> <i>Planning Officer III</i>
	Brief Orientation on the Research Management Guidelines	<b>Elino S. Garcia</b> <i>Chief Education Supervisor, PPRD</i>
	Presentation Mechanics	<b>Lorenzo Ruiz C. Costo</b> <i>Education Program Specialist II</i>
10:00-12:00 nn	Proposal Presentation Proper	
12:00-01:00 pm	Lunch Break	
01:00-05:00 pm	Continuation of Proposal Presentation	
DAY 2 April 10, 2025		
TIME	ACTIVITY	PERSONS INVOLVED
08:00-08:30 am	Nationalistic Song Prayer	Audio-Visual presentation
08:30-12:00 nn	Proposal Presentation Proper	
12:00-01:00 pm	Lunch Break	
01:00-04:30 pm	Continuation of Proposal Presentation	
04:30-05:00 pm	Awarding of Certificates and Closing Program	



### TECHNICAL WORKING TEAM

DESIGNATION	NAME	DESIGNATION / OFFICE
<b>Chairperson</b>	Elino S. Garcia	Chief Education Supervisor, PPRD
<b>Co-Chairperson</b>	Lorenzo Ruiz C. Costo	Education Program Specialist II, PPRD
<b>Members</b>	Randie B. Atienza	Education Program Supervisor, PPRD
	Adrian A. Bullo	Planning Officer III, PPRD
	Jona M. Malonzo	Planning Officer III, PPRD
	Liezel M. Selda	Statistician I, PPRD
	Emil O. Reambillo	Administrative Officer II, PPRD
	Erick John N. Malabanan	Administrative Assistant I, PPRD
<b>Panelists</b>	<b>Group 1</b>	
	Viernalyn Nama	Chief Education Supervisor, CLMD
	Louiesito Erni	Education Program Supervisor, CLMD
	Eugenio Adrao	Education Program Supervisor, FTAD
	Gilbert Cruz (observer)	Regional Coordinator, CLMD
	<b>Group 2</b>	
	Eduarda Zapanta	Chief Education Supervisor, ESSD
	Ramil Ginete	Education Program Supervisor, ESSD
	Donna Lago	Education Program Supervisor, HRDD
	Aira Soberano (observer)	Nutritionist-Dietician II, ESSD
	<b>Group 3</b>	
	Michael Girard Alba	Chief Education Supervisor, FTAD
	Andrea Maybel Abrencillo	Education Program Supervisor, FTAD
	Emelia Aytona	Education Program Supervisor, QAD
	Lorenzo Ruiz Costo	Education Program Specialist II, PPRD
	<b>Group 4</b>	
	Luz Osmeña	Chief Education Supervisor, QAD
	Loida Tomelden	Education Program Supervisor, QAD
	Nancy Dizon	Supervising Administrative Officer, FIN
	Reymund Ferry (observer)	Education Program Supervisor, QAD
	<b>Group 5</b>	
	Jisela Ulpina	OIC-Chief Education Supervisor, HRDD
	Mark Anthony Malonzo	Senior Education Program Specialist, HRDD
	Lourdes Manimtim	Education Program Supervisor, QAD
	Colleen Marhey Lacuesta (observer)	Education Program Specialist II, HRDD
	<b>Group 6</b>	
	Elino Garcia	Chief Education Supervisor, PPRD
	Randie Atienza	Education Program Supervisor, PPRD
	Nadina Gaton	Education Program Supervisor, HRDD
	<b>Group 1</b>	
<b>Moderator</b>	Meniano D. Eborá	Senior Education Program Specialist, Batangas City
<b>Documenter</b>	May Anne Joy D. Romanes	Senior Education Program Specialist, Cavite Province

<b>Technical Support</b>	Jeffrey A. Astillero	Senior Education Program Specialist, Cabuyao City
<b>Timekeeper</b>	Annaliza T. Fernandez	Education Program Supervisor SGOD, Cavite City
<b>Moderator</b>	Meniano D. Eborra	Senior Education Program Specialist, Batangas City
<b>Group 2</b>		
<b>Moderator</b>	Rey Uriel Domalaon	Senior Education Program Specialist, Lipa City
<b>Documenter</b>	Rodrigo S. Castillo	Senior Education Program Specialist, Batangas Province
<b>Technical Support</b>	Bonifacio B. Lagura Jr.	Senior Education Program Specialist, Sta. Rosa City
<b>Timekeeper</b>	Jona M. Malonzo	Planning Officer III, RO PPRD
<b>Moderator</b>	Rey Uriel Domalaon	Senior Education Program Specialist, Lipa City
<b>Group 3</b>		
<b>Moderator</b>	Analiza G. Soriano	Senior Education Program Specialist, Rizal Province
<b>Documenter</b>	Badit Tales	Senior Education Program Specialist, Quezon Province
<b>Technical Support</b>	Emil Reambillo	Administrative Officer II, RO PPRD
<b>Timekeeper</b>	Maria Rosario Lissa C. Ticzon	Senior Education Program Specialist, San Pablo City
<b>Group 4</b>		
<b>Moderator</b>	Alfonso L. Abogado	Senior Education Program Specialist, Antipolo City
<b>Documenter</b>	Janet G. Villaroya	Education Program Supervisor SGOD,, Bacoor City
<b>Technical Support</b>	Dexter M. Palanas	Senior Education Program Specialist, Calamba City
<b>Timekeeper</b>	Maria Liza M. Faustino	Senior Education Program Specialist, Tanzaan City
<b>Group 5</b>		
<b>Moderator</b>	Regicelle D. Cabaysa	OIC Senior Education Program Specialist, Tayabas City
<b>Documenter</b>	Dennis S. Agudo	Senior Education Program Specialist, Sto. Tomas City
<b>Technical Support</b>	Karen Lynn G. Macawile	Senior Education Program Specialist, Dasmariñas City
<b>Timekeeper</b>	Mary Cleire D. Miguel	Senior Education Program Specialist, Lucena City
<b>Group 6</b>		
<b>Moderator</b>	Jenielyn A. Sadang	Senior Education Program Specialist, Imus City
<b>Documenter</b>	Theresa Yemma A. Calubag	Senior Education Program Specialist, General Trias City
<b>Technical Support</b>	Adrian A. Bullo	Planning Officer III, RO-PPRD
<b>Timekeeper</b>	Arvic Celeste M. Rubio	Senior Education Program Specialist,, Laguna Province

**TERMS OF REFERENCE**

<b>DESIGNATION</b>	<b>TOR</b>
<b>Chairperson</b>	Oversee the over-all conduct of the activity
<b>Co-chairperson</b>	Facilitates the conduct of the activity and coordinates with the chairperson on the updates of initially assessed research proposals and provides data on the number of initially approved research proposals per school's division office
<b>Members</b>	Coordinate with the co-chairperson on the logistical requirements, and provide inputs, as necessary
<b>Panelists</b>	Provide inputs and technical assistance (TA) to the presenters during the proposal presentation
<b>Moderators</b>	Facilitate parallel sessions. Look for personnel that would provide technical support
<b>Documenters</b>	Document the virtual activity, especially during the provision of TA to the presenters, and submit the Activity Documentation Report to PPRD via email
<b>Technical Support</b>	Ensures continuity of the video presentation once played based on the time allotment.
<b>Timekeepers</b>	Ensure strict compliance of time allotted for the presentation and provision of TA